

CONFIDENTIAL APPLICATION FOR EMPLOYMENT



Position Applied For

Available to start work on (date) Wages/Salary required £

Are you prepared to work Full Time Part Time Shift Work

PERSONAL DETAILS

Surname First Name(s)

Address

 Postcode

Telephone No Mobile No

EDUCATION

Schools Attended	From	To	Examinations (subjects/results)

FURTHER EDUCATION & ADDITIONAL TRAINING

Where undertaken	From	To	Type of Training/Qualifications

PREVIOUS EMPLOYMENT (most recent first)

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Employer	Position	From	To	Final Salary	Reason for Leaving

DRIVING LICENCE DETAILS

Do You Own a Car ? Yes No

Do You Have a Current Driving Licence ?

Provisional Full LGV No

Categories covered on your licence

Do you have any current endorsements ? Yes No

If yes, please give details :

Do you hold a Digital Driver Card ? Yes No

Do you hold any training towards or hold a Driver CPC Certificate ?

Driver CPC Holder Training Started No Training at present

HEALTH

Are you in good health ? Yes No

Do you have any disabilities which may affect your application ? Yes No

If yes, please give details :

Are you registered disabled ? Yes No RPD No

Please give details of any criminal convictions (declaration subject to the Rehabilitation of Offenders Act 1974) :

ADDITIONAL INFORMATION

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Interests/Hobbies

Offices held in Social/Sports Clubs etc.

Public Duties (JP, Councillor etc.)

Membership of any Professional Organisations

Are you a member of the Territorial Army ?

Any community/volunteer experience ?

Do you need a Work Permit to work in the UK ? Yes No

If offered this position, will you continue to work in any other capacity ? If yes, please give details.

Yes No Details

PERSONAL REFEREES (not family members)

Name

Address

Occupation

Telephone

Name

Address

Occupation

Telephone

RECRUITMENT POLICY

It is the company's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, national origin, sex or marital status, disability or age.

EQUAL OPPORTUNITIES MONITORING

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Please circle as appropriate :

Age Group

Under 18 18-25 26-35 36-50 51-65

Ethnic Origin

White Asian Indian Bangladeshi
African Caribbean Chinese Japanese

Nationality

British Other

Sex

Male Female

Do you have any condition which will affect your ability to carry out the normal duties of your job ?

Yes No

In the interest of ensuring the company complies with it's Equal Opportunities Policy, we would appreciate if you could complete this form, although it is not a requirement. The information provided will only be used for monitoring purposes.

STATEMENT IN SUPPORT OF YOUR APPLICATION

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Why you are applying, what skills/experience do you have etc.

DECLARATION BY APPLICANT

I authorize the company to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information.

Declaration : I confirm that the information given on this form is, to the best of my knowledge, true and complete. I acknowledge that any false statement may be sufficient cause for rejection or, if employed, dismissal.

Signature

Date

Once completed, please send your application form to the following address :

Wm Armstrong Group
Townfoot
Longtown
Carlisle CA6 5LY
Tel: 01228 791242
www.warmstrong.co.uk

